Culture Collection
CCCryo
of Cryophilic Algae

Fraunhofer
IZI-BB

Policies for charges for cultures, delivery and terms of payment

CCCryo-online went offline
Unfortunately, due to software problems with the programme code, we had to take our online database offline. Therefore, you may not be able to use the online database in the convenient way it was. We hope to get it back online with basic search functions. We also had to make changes in the ordering procedure, which are explained below.

Ordering strains
When you have chosen to order one or more strains, please contact the curator, Dr. Thomas Leya at thomas.leya@izi-bb.fraunhofer.de by mailing the CCCryo strain number(s) you want to order. We will send you our **<CCCryo_Order-Form>** to be complete and signed by you. You should mail this order form back to the mail address above, but you are also free to use and mail your own order form. An order confirmation will then be sent to you stating the final costs, covering the costs for the algal strains plus specific costs for handling of documents, packing and shipment to you.

You will also receive the form **<Material Transfer Agreement (MTA)>**, **which you also have to sign** and mail back to us together with the above order form. **Please observe that we cannot process your order unless we have received the MTA signed by you.**

When ordering a strain from the CCCryo, by signing the **<CCCryo_Order-Form>** and the **<Material Transfer Agreement (MTA)>**, you, the customer implicitly agrees to our General Terms and Conditions for Research and Development contracted to Fraunhofer-Gesellschaft zur Förderung der angewandten Forschung e.V. (GTC).

Also…
- The customer implicitly agrees not to resell the strain nor to use it for any commercial purpose, and to quote the collection acronym *CCCryo* and the strain number in published communications involving the strain.
- Although we make every effort to ensure the correct identity of strains, we cannot guarantee that a strain is correctly identified at the species, genus or class levels, especially as the taxonomy of snow algae yet is widely unresolved. We will very much appreciate any information from investigators that may lead to the correct identification of a strain.
- We are not quantifying the number of organisms in the culture but will not ship cultures that are not dense enough to serve as an inoculum. We cannot guarantee that the cultures show specific characteristics.
- All customers of cultures are kindly asked to send in return reprints of their publications when strains from the CCCryo have been used.

Prices
We will charge 100 Euro for non-profit and 250 Euro for profit making organisations, each plus costs for documents/handling and shipping expenses. All taxes for import, if applicable, have to be paid by the customer. The customer is responsible to make sure all import permits, if applicable, for an easy customs clearance are provided ahead. When the algal strains will be dispatched to you, an invoice will be sent to you in parallel. **Payment will be accepted by bank transfer only.**

Shipment and Delivery

- Strains ordered will be shipped on agar slants or in 10 mL of liquid culture medium (one tube = one starter culture). Information on culture media, culture temperature and other conditions are included with the shipment. Please allow 3-4 weeks delivery time from the date of your order.
- Some countries have restrictions that limit, control, or prohibit the import of living algae or other living cells. It is the responsibility of the customer to know which legislation applies to the country that is to receive the shipment. Shipments to some countries must include an import permit to ensure that the shipment will not be confiscated at customs. The official permit has to be prepared by the customer and sent via email to the CCCryo culture collection at thomas.leya@izi-bb.fraunhofer.de>
- Although we take every precaution in handling and packing of the samples, we cannot guarantee their safe arrival. We will replace cultures damaged or lost during shipment only **at the expense of the recipient**.
- The type of shipment depends on the type of strains ordered. We will choose the most appropriate way. Especially in the case of cryophilic strains, it may be necessary to send the cultures in insulated boxes with cooling elements by courier service. We usually ship with usually FedEx Courier Service. Therefore, it is helpful if the customer provides us with their FedEx Customer Number, which will help for an easy customs clearance. Please state your FedEx customer number on the **<CCCryo_Order-Form>**. All charges for shipment will be charged to the customer and will be stated on the order confirmation/invoice.